



APPROVED

JUNE 2015 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **June 9th, 2015** at the Piute County Commission Chambers in Junction, Utah. President Erin Jensen called the meeting to order at 3:10 P.M. Present were Marty Morgan, Erin Jensen, Joyce Sudweeks, Teresa Morgan, and Rickey Dalton. Also present were Superintendent Shane Erickson, Technology Director Paul James, and Business Administrator Koby Willis. Guests at the meeting were Trevor Barnson and Gloria Fox.

- No work meeting was held this month.

I. Opening Remarks

President Erin Jensen welcomed everyone to Board Meeting.

- Opening remarks were by Teresa Morgan.

II. Citizen Dialog

- None

III. Public Hearing

- Motion was made by Marty Morgan to move into a Public Hearing to present the School District Budget. Seconded by Joyce Sudweeks.
- Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (4-0).

A. FY15 Final Budget, FY16 Original Budget, and 2015 Proposed Tax Rates

- Business Administrator Koby Willis presented to the school board the Final Budget for the school year 2014-2015, the original budget for school year 2015-2016, and the proposed 2015 tax rates. The complete presentation and budgets are on the school district website under "Board of Education > District Finance" links.
- Motion was made by Joyce Sudweeks to move out of the Public Hearing back to regular board meeting. Seconded by Rickey Dalton.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

IV. Discussion Items

A. Evaluation Policy 1st Reading

- Superintendent Erickson discussed some of the principal and director feedback that was received on the Evaluation Policy. Some of the concerns are in the appeal process. The current draft allows educators to appeal a rating from a principal. It has been recommended that educators only be able to appeal the process for determining a rating.
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- Superintendent Erickson recommended that the policy be put on hold until more information can be collected from the state and other superintendents.

B. Hiring/Interview Policy 2nd Reading

- Changes from the first reading include allowing a full board to interview candidates for an administrative position. The only stipulation would be that the board would have to conduct the interviews in an open public meeting. Erin suggested a few grammatical corrections to the policy and there were no other concerns.

C. Complaint Policy 3rd Reading

- The board felt comfortable with the revisions that were made from the last reading.

D. Sick Leave Donation - Policy #2047 Update and Revision

- A revision of this policy was passed in the May board meeting, but some employees have voiced interest in being able to donate leave days in the case of a long term absence for medical reasons. A revision including this addition was presented to the board. There were several concerns with how the donations would be approved and what donations would be appropriate. The board felt that the revision needed more research and more guidelines in those areas.

E. Oscarson Elementary

- Superintendent Erickson and Business Administrator Koby Willis explained some of the different capital projects that are currently in the bid process for Oscarson Elementary. The membrane roof is in poor condition. A contractor was hired to inspect the roof and reported that the south end needed to be replaced immediately and the rest most likely only had a couple years left. Several bids have been collected to get new carpet throughout the building. Terry is working with the custodial staff to switch Jeri's office with the work room. The job will require some new cabinets in the new workroom. The baseball field renovation is nearly complete.

F. VP/IT Director Stipend/Salary

- Koby explained how the Vice-Principal stipend discussion came about. The board discussed the history of administrator stipends. The discussion came to how the amount of the stipend has been determined. It was noted that the extra money the counselor gets is tied to their daily pay rate and the 10 extra contract days. There was discussion about having administrators for a few extra days before and after the school year. The board decided to table the discussion and explore methods for determining school administrator salaries.
- Koby introduced a proposal to increase the Technology Director's salary from \$45,675 to \$48,000. Currently the Technology Directors salary is only \$21.96/hour. A step 1 lane 1 entry level teacher receives \$22.86/hour. The board discussed doing district office salary evaluations at the same time as teacher negotiations.

G. SPED Director Job Description 1st Reading

- The Superintendent introduced the new job description for the Special Education Director. The board felt comfortable with the wording and exceptions in the job description.
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V. Action Items

A. Board Minutes, Payroll, and Vouchers

- Motion was made by Teresa Morgan to approve minutes for Board Meetings held on May 12th, May 19th, May 22nd, and May 26th, the May payroll, and district vouchers #3796 - #3910. Seconded by Rickey Dalton.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

B. Approval of New or Updated/Revised Policies

- Motion was made by Joyce Sudweeks to suspend the rule for three readings and approve the Hiring/Interview Policy with noted changes, and the Compliant Policy. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

B. IT Director Salary Increase

- Motion was made by Marty Morgan to increase the IT Director's salary from \$45,675 to \$48,000 for Fiscal Year 2016. Seconded by Joyce Sudweeks.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

C. Approval of SPED Director/Teacher Position

- Motion was made by Rickey Dalton to approve the new Special Education Director/Teacher Heidi Hansen at Step 5 on the salary schedule. Seconded by Joyce Sudweeks.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

C. Approval of SPED Director/Teacher Job Description

- Motion was made by Joyce Sudweeks to approve the new Special Education Director/Teacher job description. Seconded by Rickey Dalton.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

D. Approval of 2015-16 School Budget, 2014-15 Final Budget

- Motion was made by Rickey Dalton to approve the Final Budget for FY15 and the Original Budget for FY16. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

E. Approval of Fund Transfers and Fund 23 Consolidation with Fund 10

- Motion was made by Joyce Sudweeks to approve fund transfers of \$38,391 from Fund 23 to Fund 10, \$500,000 from Fund 10 to Fund 32, and \$35,000 from Fund 10 to Fund 51, and to approve the consolidation of Fund 23 with Fund 10. Seconded by Teresa Morgan.
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- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

F. Approval of 2015 District Tax Rates

- Motion was made by Marty Morgan to approve keeping 2015 tax rates at the Auditor Certified rates. Seconded by Rickey Dalton.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

VI. Information Items:

- A. Superintendent Report** - Legislative Updates, Expected Interview Timelines, PCSD Job Openings, K-16 Alliance, Meeting on SB 196
- B.** Koby Willis reported on the Trustlands audit that took place in March. The audit covered FY14 School Land Trust Program plans and accompanying expenditures.

VII. Executive Session

- 6:05 P.M. Motion was made by Joyce Sudweeks to enter into an executive session. Seconded by Rickey Dalton.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

VIII. Adjourn

- Motion was made Marty Morgan to adjourn the June 9, 2015 meeting of the Piute School District Board of Education. Seconded by Rickey Dalton.
 - Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).
 - Meeting Adjourned **6:41 P.M.**
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